



**OFFICE OF THE SUPERINTENDENT
HARRISON PUBLIC SCHOOLS
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JAMES P. DORAN, Ed.D.
Superintendent of Schools

FREDERICK G. CONFESSORE
Assistant Superintendent of Schools

March 8, 2013

Dear Parents and Community Members:

The state of New Jersey under the Elementary and Secondary Education Act (ESEA) requires each school in the district to meet Academic Progress Targets based upon a prescribed accountability system. In this vein, I want to apprise you that Hamilton School did not meet its progress targets in Language Arts Literacy.

I want you to know that I take this situation very seriously and have been proactive in taking immediate action steps to improve the instruction in the area of language arts at Hamilton School. I have attached an action plan which lists the actions and implementations which we are infusing to improve language arts instruction.

As superintendent, I want to assure you that the education of all of the children in the Harrison School District is my top priority, and it is my ultimate goal to make sure all of our students meet with success.

Sincerely,

James P. Doran

James P. Doran, Ed. D.

2012-2013 Progress Targets Action Plan

SCHOOL CODE: 061 17-2060	SCHOOL NAME: Hamilton School
Content Area:	<input checked="" type="checkbox"/> <i>English Language Arts</i> <input type="checkbox"/> <i>Mathematics</i>
Subgroup(s) Not Meeting Progress Targets for proficiency and/or other measures:	Black <input type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Total Population <input checked="" type="checkbox"/> Students with Disabilities <input checked="" type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged <input checked="" type="checkbox"/>
Intervention(s) to be implemented:	A literacy coach will be hired to work with the staff and a reading program will be purchased to track the students' lexile scores. ELL and bilingual teachers will be trained in Sheltered Instruction Observation Protocol to assist students to become proficient in the English Language. A resource class will be added for students with disabilities. All of the interventions for the English Languages Arts program will revolve around the use of data to inform instructional practices by using not only NJDOE assessments but district benchmarks and classroom assessments.
Subgroup(s) Targeted for Intervention:	Black <input type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Total Population <input type="checkbox"/> Students with Disabilities <input checked="" type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged <input checked="" type="checkbox"/>
Amount of Title I, Part A Funds Allocated for Intervention:* (Indicate "N/A" if school does not receive Title I funds)	\$60,720

	Action Steps	Persons Responsible	Additional Resources Dedicated	Due Date - Timeline
1	Added an additional 5 th grade inclusion classroom	Superintendent, Administrator in charge, Director of Special Services	\$49,518.50	September 2012
2	Hired an English Language Arts Consultant to assist the administrator in charge and the teachers to analyze data	Director of Curriculum and Instruction, Administrator in Charge, teachers	\$41,265.00	September 2012
3	Expanded the after school and summer school programs to focus on students who have not met their progress targets	Superintendent, Administrator in charge, Director of Special Services	\$35,000.00	September 2012

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4	Hiring a literacy coach	Superintendent, Director of Curriculum, Administrator in Charge	\$130,800	September 2013
5	Utilizing a Schoolnet Database to track student data, create lesson plans, track standards taught, and create common classroom and benchmark assessments .	Administrator in charge, Literacy Coach, Director of Curriculum , Leadership Team	\$5,000.00	September 2013
6	Tracking lexile scores and utilize a computer generated program (to be determined) to improve scores	Administrator in charge, Literacy Coach, Director of Curriculum , Leadership Team	\$5,000.00	September 2013
7	Infusing a leadership team to plan professional development, work on school improvement and serve as data coaches.	Superintendent, Administrator in Charge, literacy coach, Director of Curriculum	\$5,000.00	January 2013
8	Adding a self-contained class for students with disabilities	Superintendent, Administrator in charge, Director of Special Services	\$49,518.50	September 2013
9	Infusing SIOP training for ELL and Bilingual teachers	Director of Federal Funding, Director of Curriculum	\$1,000.00	September 2013

*Title I funds must be used to supplement, and not supplant state and local funds.

Add additional forms as needed.